



POLICY AND PROCEDURE MANUAL

SUBJECT Procurement	ACCOUNTABILITY NMRE, NMRE Provider Network	Effective Date: March 27, 2019	Pages: 1
REQUIRED BY	BBA Section: 42 CFR 438.21 PIHP Contract Section: 6.4.1 Other: 2 CFR 200 Subpart D, Sections 318.326	Last Review Date:	Past Review Date:
Policy: <input checked="" type="checkbox"/> Procedure: <input type="checkbox"/>	Review Cycle: Annual Author: Finance	Responsible Department: Finance	Reviewers: NMRE Board

Policy

NMRE shall comply with Federal Procurement Requirements in accordance with 42 CFR 438.12 and the Michigan Medicaid Prepaid Inpatient Health Plan Contract when contracting for goods and services.

Other Related Policies/References

- NMRE Purchasing Policy
- Code of Federal Regulations
- Office of Management and Budget Circular A-110
- Medicaid Contract and Procurement Technical Requirement P.37.0.1

Approval Signature

NMRE Chief Executive Officer

3/27/19

Date

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Procedure

The NMRE will use one of the following methods of procurement to solicit and contract for goods and services. These can be accomplished through a Request for Information (RFI) Process, a Request for Proposal (RFP), Request for Quote (RFQ), or direct contracting.

1. Selective Contracting through competitive sealed proposals:

A process method of publicizing for the purchasing of goods and services, requesting proposals, evaluating proposals, negotiating proposals, and awarding contracts after consideration and evaluation of predetermined factors.

2. Procurement to Obtain Best Prices without Selective Contracting:

Under an “any willing and qualified provider” process, bids can be solicited and used to set prices for goods and services and then contracts can be offered to any qualified provider that is willing to fulfil the contract at the specified prices set by the NMRE.

3. Non- Competitive Procurement and/or Selective Contracting:

Under the following or similar circumstances, the NMRE may directly purchase goods or services without a competitive procurement process. These situations are as follows:

- a. The service is only available from a single source.
- b. There is a public emergency and/or urgency to obtain the service.
- c. After solicitation of several sources, competition is determined inadequate.
- d. Services involved are professional and of limited quantity and duration.
- e. Services requested are unique and/or self-selection of the service provider has been delegated to the recipient of service.
- f. Existing service contracts, where continuity of care arrangement is of paramount concern.

Approval Signature



NMRE Chief Executive Officer

3/27/19

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